

***Mercer County Senior High School
School Based Decision Making Council
Meeting Agenda***

December 13, 2021

4:00 pm

Members:

Spencer Tatum, Principal & Chair
Ekambaram Elumalai, Teacher Representative
Kendra Rowland, Teacher Representative
Christina Emmanuel, Teacher Representative
Jo Luthe, Parent Representative
Julie Peavler, Parent Representative
Mike Floro, Council Secretary

Opening Business

- Welcome
- Agenda Approval
- November Minutes
- Good News Report

Behavior/PBIS Report

Academic Progress Check

Budget Report

New Business

- ACT Recognition Wall
- 2022-23 Course Description Book (1st Reading)
- Consolidated School Improvement Plan (2nd Reading)
- Committee Policy (2nd Reading)
- Consultation Policy (2nd Reading)
- Enhancing Student Achievement Policy (1st Reading)
- Planning Policy (1st Reading)
- Curriculum Policy Review
- Upcoming dates/events

Public Comment

Set time & date for next meeting

Adjourn

***Mercer County Senior High
SBDM Council
Regular Monthly Meeting
November 15, 2021 – Draft Minutes***

The meeting was called to order by Mr. Tatum at 4:02 p.m. in the media center. The following members of the council were in attendance:

Present : Spencer Tatum, Principal Christina Emmanuel, Teacher Kendra Rowland, Teacher Jo Luthe, Parent Julie Peavler, Parent Mike Floro, SBDM Secretary	Absent: Ekambaram Elumalai, Teacher
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Agenda Approval

Motion to accept: K. Rowland, second by Luthe.
Motion was approved by consensus.

Minutes Approval

October minutes were reviewed by the council.
Motion to accept: K. Rowland, second by Emmanuel
Motion was approved by consensus.

Good News Report

- Dr. Eka was chosen by the student body as “Teacher of the Month”
- Riley Boutin was chosen as the high school “Superior Titan” and was recognized at the October Board meeting.
- Boys Cross Country team advanced to the State Cross Country Championships in Paris along with Clayra Darnell from the Girls team.
- Marching Band finished as a State Finalist (5th place) in the KMEA Marching Band Championships.
- Football team finished the regular season 8-2 and were the 2 seed in the district playoffs.
- Volleyball team finished as 46th District Runners-up.
- Jai Maria Piazza and Haven Six were named to the Volleyball 46th District All-Tournament team and the All 12th Region team for the regular season.
- Kallise Gammon was selected to the 12th Region Volleyball All-Tournament team.
- Academic Breakfast took place on October 29th for all 10th, 11th, and 12th graders that achieved a 3.5 GPA last school year. We had 151 students that were recognized during this event. Matthew Honchel was the guest speaker.
- Veterans Day assembly was held on November 12th with Jack Mattingly as the guest speaker.
- Our music and theater students presented their “All Together Now!” program five times over the weekend of November 11-14 for the school and community.

Monthly Reports

Behavior: Swiss data was discussed. There were 253 total referrals for the school year through 11/11/21. 34 of these referrals were from “disruption” which was the highest category next to 32 referrals from “minor tardy”. The most frequent location was the “classroom”.

Academic:

- Semester Exams will be given over a 3 day period and last 90 minutes each.
- Friday December 17th will be an early release day - 1:30PM.
- The 2nd iReady screener will be given on Nov 30th and Dec 1st for Math out of Math Class and
- All students in grades 9-11 at the High School are currently taking interventions on Tuesdays and Thursdays for CERT and iReady.
- Seniors will not do the universal screener on iReady.

Budget:

Section 6 - \$91,256.99

District Activity Accounts - \$432,390.66

Student Activity Accounts - \$32,409.65

- Flag Pole Advertisements for the Light Poles out front have been purchased
- Additional Picnic Tables for Outside have been purchased
- Smart Boards have been ordered for the majority of our classrooms. They are in stock and will be delivered soon.
- Perkins and ESS money are federal money and not in our regular 3 main reports. Mr. Tatum said he would start including these accounts starting in December.

Old Business

None

New Business

- No new line item things.

Consolidated School Improvement Plan (1st Reading):

- Discussed the 5 goals for this but no grammatical changes.
Motion to accept: Peavler, second by Luthe

Alignment with State Standards (2nd Reading):

- No changes
Motion to accept: K. Rowland, second by Emmanuel

Budget and Spending Policy (2nd Reading):

- No changes
Motion to accept: K. Rowland, second by Peavler

Committee Policy (1st Reading)

- Add a bullet about MTSS committee and what it does
Motion to accept: Luthe, second by Peavler

Consultation Policy (1st Reading)

- Capitalize “Interview” in the first sentence of the document.
Motion to accept: Luthe, second by Emmanuel

Enhancing Student Achievement Policy Review

- No changes

Planning Policy Review

- No changes

Upcoming dates/events:

Nov 15	Club Day
Nov 15	Blood Drive
Nov 15	SBDM - 4:00PM
Nov 18	Board Meeting - 5:30
Nov 18-20	KYA Conference
Nov 24-26	Thanksgiving Break
Dec 6	School Smiles
Dec 8	Club Day
Dec 9	Band Holiday Concert
Dec 10	Titan Singers Holiday Concert
Dec 11	ACT (We have 89 Juniors taking it on this date - district paid for these students)
Dec 13	SBDM - 4:00
Dec 16	Board Meeting - 5:30
Dec 17	Early Release Day
Dec 20-22	Titan Academy
Dec 20-Jan 4	Christmas Break

The list was reviewed and Mr. Tatum will continue to share dates with the staff weekly.

Public Comments

None

The next regular monthly meeting will be December 13th at 4:00 p.m. The SBDM council was adjourned at 5:05 p.m. The motion was made by K. Rowland and seconded by Luthe. Motion was approved by consensus.

Submitted by Mike Floro, recording secretary

Good News Report – December 13, 2021

- Graham Heasley was chosen by the student body as “Teacher of the Month”
- Collin Warren was chosen as the high school “Superior Titan” and was recognized at the November Board meeting.
- MCSHS was recognized by the Kentucky Blood Center as the leading high school blood donation site during the 2020-21 school year.
- Representatives from Beta Club, NHS, FCA, and Student Council packed approximately 80 shoeboxes for Operation Christmas Child.
- Parker Phillips and Selina Haralu were selected to the Kentucky All-State Choir that will perform at the Kentucky Music Educators Association Conference in Louisville in February.
- Brooklyn Mullins was named Chief Justice at the Kentucky Youth Assembly for 2022-23.
- Sage Markham, Abby Sears, Kylie Mobley, and Kileigh Gibson had the “Outstanding Bluegrass Bill” at the Kentucky Youth Assembly.
- FFA members and advisors prepared meals for 96 community members for Thanksgiving.
- MCSHS Band had their winter concert to a large audience on December 9th.
- Titan Singers had their Holiday concert on December 10th.
- Boys and Girls Basketball seasons are underway and will each play in two tournaments over the Christmas break.

**Mercer County Senior High School**

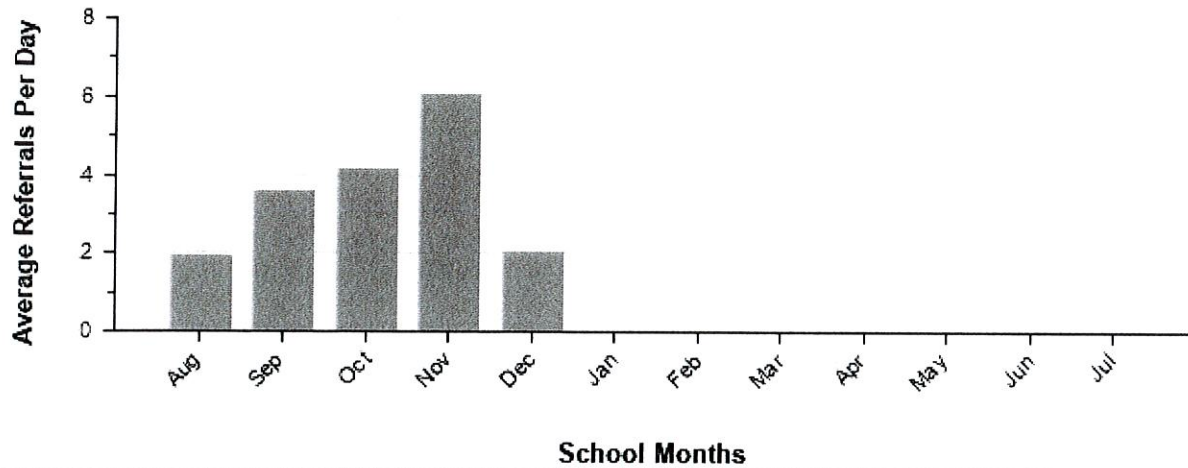
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School Summary
2021-22

Outcome: Major

Average Referrals Per Day Per Month

Major, 2021-22

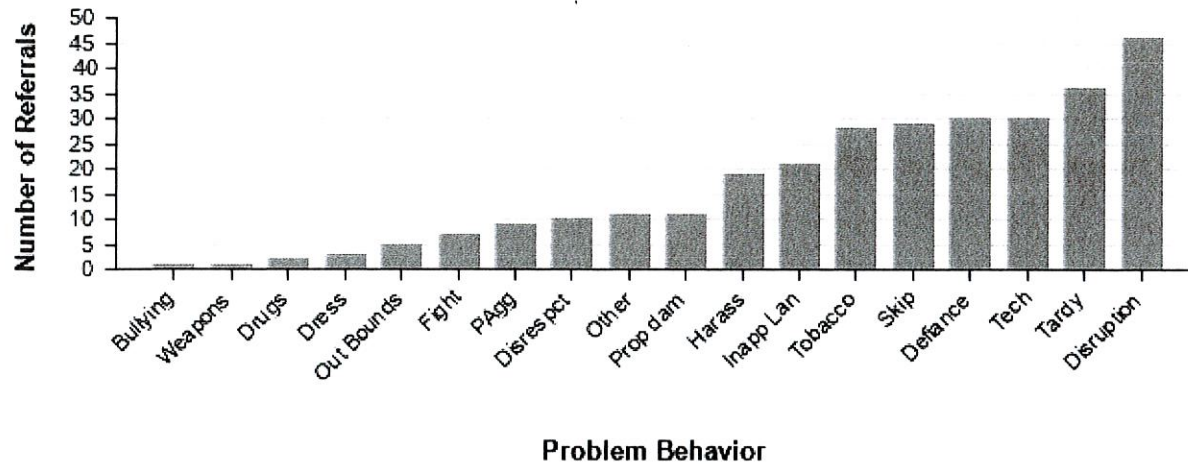


Data Table

Year	Month	Days Count	Referral Count	ODR/School Day
2021	August	15	29	1.93
2021	September	21	75	3.57
2021	October	13	54	4.15
2021	November	19	115	6.05
2021	December	13	26	2.00
2022	January	18	0	0.00
2022	February	19	0	0.00
2022	March	21	0	0.00
2022	April	15	0	0.00
2022	May	19	0	0.00
2022	June	0	0	0.00
2022	July	0	0	0.00
Totals:		173	299	1.48

Referrals by Problem Behavior

Major, Aug 1, 2021 - Jul 31, 2022

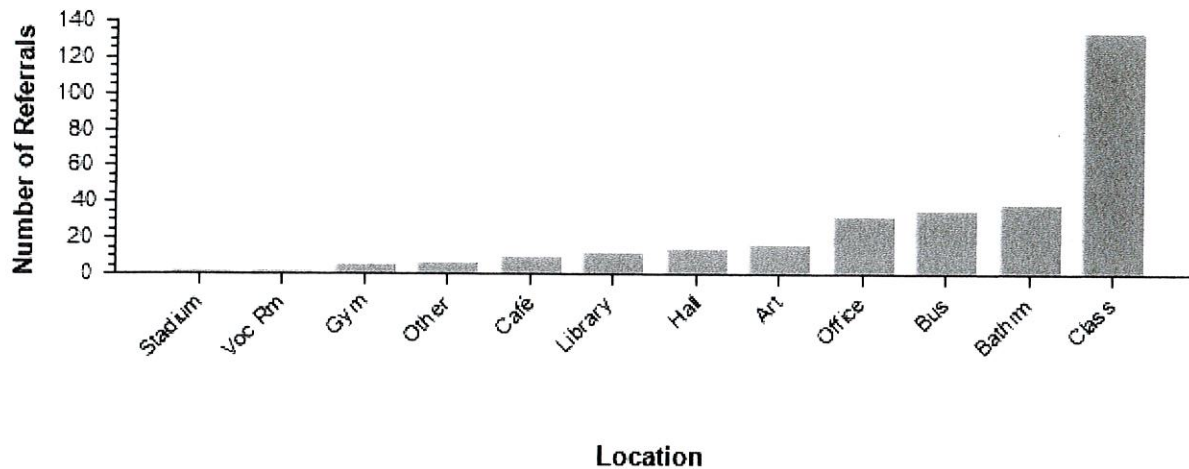


Data Table

Problem Behavior	Frequency	Proportion	Additional Frequency
Bullying	1	0.33%	0
Use/Possession of Weapons	1	0.33%	0
Use/Possession of Drugs	2	0.67%	0
Dress Code Violation	3	1.00%	0
Inappropriate Location/Out of Bounds Area	5	1.67%	0
Fighting	7	2.34%	0
Physical Aggression	9	3.01%	0
Disrespect	10	3.34%	0
Other Behavior	11	3.68%	0
Property Damage/Vandalism	11	3.68%	0
Harassment	19	6.35%	0
Abusive Language/Inappropriate Language/Profanity	21	7.02%	0
Use/Possession of Tobacco	28	9.36%	0
Skip class	29	9.70%	0
Defiance/Insubordination/Non-Compliance	30	10.03%	0
Technology Violation	30	10.03%	0
Tardy	36	12.04%	0
Disruption	46	15.38%	0
Totals:	299	100%	0

Referrals by Location

Major, Aug 1, 2021 - Jul 31, 2022

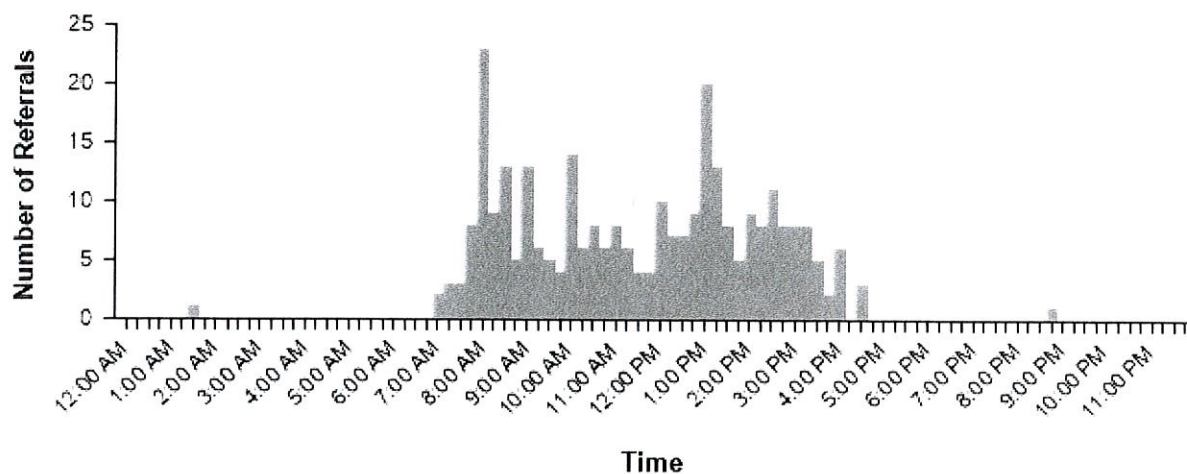


Data Table

Location	Frequency	Proportion
Stadium	1	0.33%
Vocational Room	1	0.33%
Gym	5	1.67%
Other Location	6	2.01%
Cafeteria	9	3.01%
Library	11	3.68%
Hallway/Breezeway	13	4.35%
Art Room	16	5.35%
Office	31	10.37%
Bus	35	11.71%
Bathroom/Restroom	38	12.71%
Classroom	133	44.48%
Totals:	299	100%

Referrals by Time

Major, Aug 1, 2021 - Jul 31, 2022



Data Table

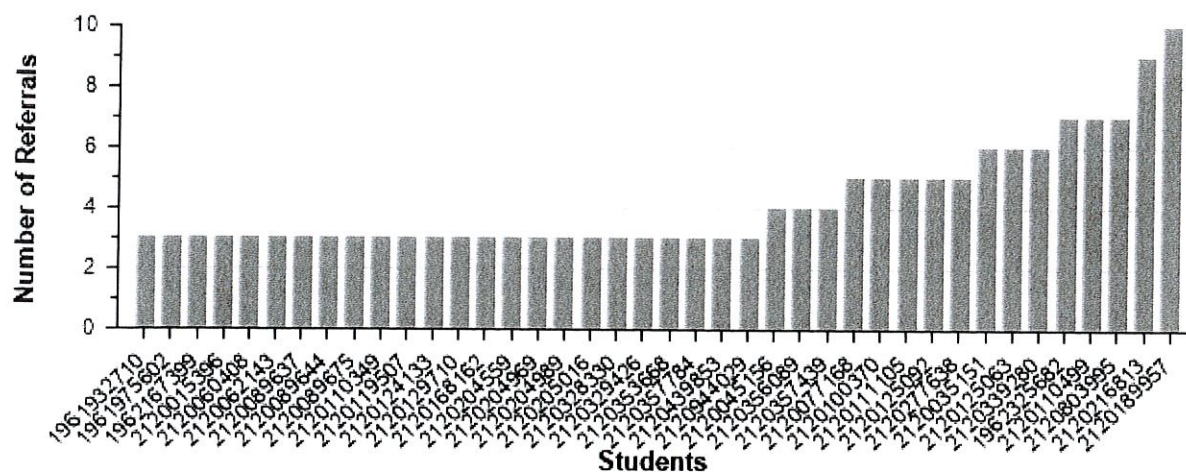
Totals:

299

100%

Referrals by Student

Major, Aug 1, 2021 - Jul 31, 2022, At Least 3 Referrals



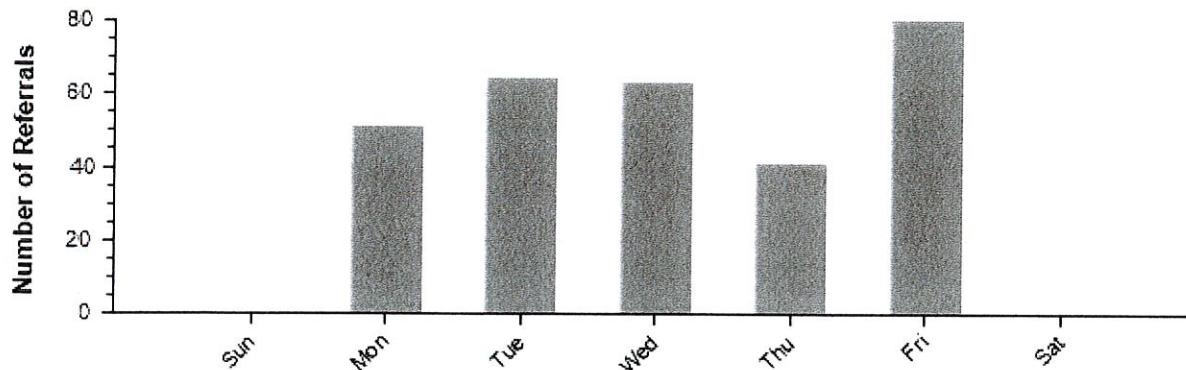
Data Table

Student ID	Frequency	Proportion
1961975602	3	1.80%
2120329426	3	1.80%
1962167399	3	1.80%
2120328330	3	1.80%
2120357784	3	1.80%
2120353668	3	1.80%
1961932710	3	1.80%
2120089644	3	1.80%
2120060408	3	1.80%
2120129710	3	1.80%
2120110349	3	1.80%
2120944029	3	1.80%
2120015396	3	1.80%
2120168162	3	1.80%
2120062143	3	1.80%
2120204969	3	1.80%
2120439853	3	1.80%
2120205016	3	1.80%
2120204559	3	1.80%
2120089675	3	1.80%
2120204989	3	1.80%
2120124133	3	1.80%
2120089637	3	1.80%
2120119507	3	1.80%
2120356089	4	2.40%
2120357439	4	2.40%
2120045156	4	2.40%
2120125092	5	2.99%
2120277638	5	2.99%
2120077168	5	2.99%
2120100370	5	2.99%
2120111105	5	2.99%
2120125063	6	3.59%
2120035151	6	3.59%
2120339280	6	3.59%
Totals:	167	100%

1962325682	7	4.19%
2120110499	7	4.19%
2120803995	7	4.19%
2120216813	9	5.39%
2120189957	10	5.99%
Totals:	167	100%

Referrals by Day Of Week

Major, Aug 1, 2021 - Jul 31, 2022



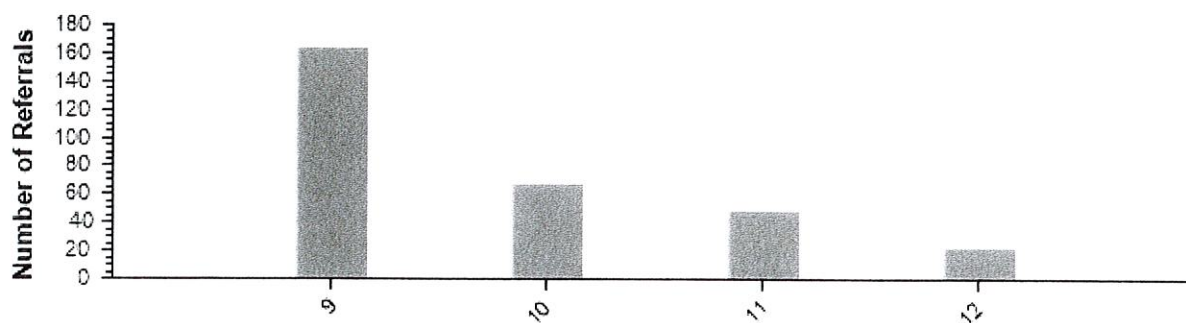
Days of the Week

Data Table

Day	Frequency	Proportion
Sunday	0	0.00%
Monday	51	17.06%
Tuesday	64	21.40%
Wednesday	63	21.07%
Thursday	41	13.71%
Friday	80	26.76%
Saturday	0	0.00%
Totals:	299	100%

Referrals by Grade

Major, Aug 1, 2021 - Jul 31, 2022



Grade

Data Table

Grade	Frequency	Proportion
Pre K-A	0	0.00%
Pre K-B	0	0.00%
Pre K	0	0.00%
K	0	0.00%
1	0	0.00%
2	0	0.00%
3	0	0.00%
4	0	0.00%
5	0	0.00%
6	0	0.00%
7	0	0.00%
8	0	0.00%
9	163	54.52%
10	66	22.07%
11	48	16.05%
12	22	7.36%
Post 12	0	0.00%
Totals:	299	100%

Section 6 Accounts	2021-22 Budget	Balance as of December 7, 2021
Certified Permanent Salary		
Extended Day		
Extra Service		
Other Certified	700	550.00
Certified Substitute Salary	1,000	891
Classified Regular Salary		
Classified Other Pay		
Classified Substitute Salary		
Employer FICA Contribution		
Employer Medicare Contribution	100	96.37
KTRS Employer Contribution	100	92.23
CERS Employer Contribution		
KSBA Unemployment Insurance	50	48.91
Workshop Consultant	250	250
Education Consultant	1,000	500
Registration Fees	12,000	3,787.00
Conference Registration		
Security Services		
Other Professional Services	1,000	570.00
Copier Rental	18,000	3,000.00
Other Rental	200	200.00
Postage & PO Box Rental	3,000	457.60
Telephone	3,000	1,440
Newspaper Advertising		
Travel	2,500	836
General Supplies	20,000.00	404.80
General Supplies (Library)	500	325.61
Food Non Instructional	500	386.25
Food Instructional Non Food Service	250	250.00
Library Books (Library)	2,000	526.20
Periodicals (Library)	1,000	1,000.00
Supplemental Books/Study Guides		
Textbooks		
Audiovisual Materials (Library)	1,250	596.95
Tests	250	250
Reference Materials	250	250
Computer Related Supplies	15,000	11,197
Awards	250	250
Health Supplies	1,000	276.02
Equipment Supplies		
Furniture/Fixtures		
Furniture/Fixture supplies		-3,631.01
Other Supplies & Materials		
Tech Related Hardware	500	357.00
Computers (Library)		
Tech Software	500	500.00
Instructional Equipment	500	500
Dues & Fees	1,000	620.00
Graduation Expenses		
Other Miscellaneous	40,372	16,473
Food Instructional Non Food Service		-4,000.00
General Supplies (School supplies)	39,571	26,409.68
Other Repairs and Maintenance	500	500.00
General Supplies (Custodial)	20,000	9,246.17
TOTAL	188,093.09	75,407.49

District Activity Accounts @ Central Office	Balance as of December 7, 2021
Destitute Senior	312.36
Class of 2023	3,200.75
Driver's Education	11,700.00
General Fund	28,731.65
Ag Shop	8,687.87
AP Exam	4,854.36
Art	265.48
Band	2,758.93
Chorus	988.95
Drama	11,329.83
English	7.65
Class of 2024	0
Field Trips	-574.7
Foreign Language	579.21
Horticulture	47,992.87
Library Book Fair	507.05
Class of 2021	767.34
Mercer Foundation Grant	14,445.99
Yearbook	4,725.83
Pictures	2,215.27
Science	34.98
Senior Trip	160.38
Summer School	9,262.80
Technology	833.88
Class of 2022	7,078.34
Textbooks	16,902.39
College Tech Educational	903.83
Staff Fund	2,272.15
Col. Chinn Scholarship	500.00
Alvis Johnson Scholarship	2,190.00
School Store	140.35
General Athletics	983.84
Archery	1,328.80
Baseball	2,747.36
Boys Basketball	7,754.66
Girls Basketball	2,017.27
Cheerleading	1,408.02
Cross Country	1,011.13
Dance	1,329.97
Football	14,444.47
Football Bowl Game	24,995.92
Football Capital	6,092.80
Football Supplemental	18,700.75
Golf	5,156.02
Boys Soccer	1,537.57
Girls Soccer	6,867.29
Softball	3,856.25
Boys Tennis	2,318.79
Girls Tennis	2,293.85
Track	3,070.09
Volleyball	546.42
Bass Fishing	4,973.56
Heart of the Bluegrass	3,839.98
Athletics Supplemental	3,618.78
Gate Receipts	104,887.54
Athletics Training	-49.00
TOTAL	409,507.92

Student Activity Accounts @ Central Office**Balance as of December 7, 2021**

Thirst Club	24
KYA/KUNA	529.21
Fellowship of Christian Athletes	1058.26
Republican Club	111
Unity Club	206.01
FCCLA	1,984.77
Engineering Club	674
Future Educators of America	129.81
National Honor Society	1779.74
Spanish Club	1,152.95
Student Council	416.99
Key Club	65.71
Film Club	121.31
Envirothon Team	75.03
Book Club	611.62
Beta Scholarship	170
Project Graduation	1,965.39
Beta Club	2,652.78
FFA	21,163.29
School Store	202
Student Vending	1,249.08
Pep Club	1298.87
Weightlifting	381.34
Chess Club	596.55
TOTAL	38,619.71

Guidelines for Building an Improvement Plan

- There are 6 required District Goals: Proficiency, Separate Academic Indicator, Achievement Gap Closure, Graduation rate, Growth, and Transition readiness.
- There are 5 required school-level goals:
For elementary/middle school: Proficiency, Separate Academic Indicator, Gap, Growth, and Transition readiness.
For high school: Proficiency, Secondary Academic Indicator, Gap, Graduation rate, and Transition readiness.

1: Proficiency

State your *Proficiency Goal*

Goal 1: To increase the school 11th grade ACT composite score from 17.9 to 20.0 in 2021-22.

2: Separate Academic Indicator Goal

State your *Separate Academic Indicator Goal*

Goal 2: To improve the proficiency of all students in writing by having the number of students scoring at the Proficient/Distinguished level increase from 64.7% to 68% as defined by the On-Demand writing assessment.

3: Gap

State your *Gap Goal*

Goal 3: To improve the score of the gap group of "2 or More Races" on the ACT Reading section from 15.3 to the state average of 18.2 and the ACT composite score of 15.9 to the state average of 17.6 in 2021-22.

4: Graduation rate

State your *Graduation rate Goal*

Goal 4: To improve the graduation rate goal from 98.4% to 99.0% by 2021-22.

5: Transition readiness

State your *Transition readiness Goal*

Goal 5: To improve the transition readiness (academic and career) score from 74 to 80 by 2021-22.

COMMITTEE POLICY

LEADERSHIP TEAM/AD HOC COMMITTEES

As needed, the Council may approve ad hoc committees to help address needs as identified by the Council. The School Leadership team, which is composed of members of the Math department, English department, Science department, Social Studies department, Career and Technical Education department, Fine Arts department, Special Education department, and head grade level advisors, will serve as the primary group to address needs in the high school.

There are also three additional Multi-tiered Systems of Support committees that meet monthly. These committees have representation from every department and every staff member is assigned to either the Instructional committee, Procedural committee, or PBIS committee.

For these ad hoc committees, the Council will identify the specific topic to be addressed.

The principal (or principal's designee) will invite persons to serve on the ad hoc committee and will also designate a committee member to convene the committee for its first meeting.

Ad hoc committees automatically dissolve when they have completed their tasks.

OPERATING RULES FOR ALL COMMITTEES

All committees established by the SBDM Council are public agencies subject to Kentucky's Open Meetings Law. To comply with that law, each committee must:

- Establish a regular meeting schedule at its first meeting of each school year and make that schedule available to the public by posting it in a place convenient to the public.
- Hold meetings that are not on the regular schedule only after following these special meeting procedures:
 - The committee chair or a majority of members decide the date, time, place, and agenda.
 - Those who make the decision put the date, time, place, and agenda in a written notice, which they must post in a place convenient to the public at least 24 hours before the meeting.
 - Notice of a special meeting must be hand-delivered, faxed, or mailed to all members of the committee early enough so that they will receive it 24 hours before the meeting. E-mail cannot be used to deliver these notices.
 - If any media organization has asked for notice of special meetings, those calling the meeting must hand-deliver, fax, or mail copies of the written notice to the agency requesting the notice so that they will receive it 24 hours before the meeting. E-mail cannot be used to deliver these notices.
- Take minutes of the actions and decisions at every meeting.
- Review the minutes of each meeting and approve them at the very next meeting, after deciding on any needed correction.
- Make committee minutes for each meeting available to the Council and to any interested party, after final approval of the minutes.

POLICY EVALUATION

This policy will be evaluated by the SBDM Council in the fall of every new school year. Recommendations (if any) for revisions will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year, but no later than the January council meeting.

Approved _____ Chairperson _____

CONSULTATION POLICY

For each vacancy that occurs at our school, the Council will appoint an ad hoc Interview Committee of no more than five people. The Interview Committee membership will include the Principal, at least one parent and at least one certified staff member who will work directly with the person to be hired. No more than three Council Members (including the Principal) may serve on any Interview Committee. The following process will then be followed:

- Within two weeks of their appointment, the Interview Committee will meet in OPEN SESSION(S) to:
 - Develop a set of criteria for a strong candidate. These criteria shall not discriminate based on race, ethnicity, gender, marriage or family status, religion, political affiliation, disability, or age.
 - Use the criteria they have developed to write standard interview questions that fit those criteria. These questions will be asked of all candidates.
 - Decide on methods to use to gather information about the candidates. The methods will include (but not be limited to) some or all of the following: reviewing applications and resumes, in-person interviews, references, written interviews, portfolios, and performance events (written responses to a hypothetical work related challenge).
- As soon as possible after reviewing a list of applicants and finishing the procedures in number 1 above, the Interview Committee will meet in CLOSED SESSION (S) to:
 - Review all applications and written references and select applicants to interview
 - Determine if information in the written application or resumes point to any specialized questions that should be asked of a particular applicant and to develop those questions if they are necessary.
- Within a week of the Interview Committee's selection of candidates to interview, the Principal (or designee) will schedule an interview with each selected applicant at a time when all Interview Committee members can attend and call special meetings of the Interview Committee for each of those interview times.
- Each interview will occur in a CLOSED SESSION of the Interview Committee in which they will:
 - Ask all the standardized questions in the same order of each candidate.
 - Ask any specialized question after that.
 - Ask any follow-up questions after that.
- Within a week after all interviews are complete, the Interview Committee will meet in CLOSED SESSION to discuss how well each applicant meets the criteria, offer comments on the contributions each could make, and provide any additional input requested by the Principal. This discussion will take the place of consultation with the Council, so that the Principal may make the selection once this Interview Committee meeting is complete.
- After considering the Interview Committee's comments, the Principal will select the person he/she believes will contribute most to the success of the school's students and notify the superintendent and Council of his/her choice. The superintendent will complete the hiring process.
- If necessary, the Principal may review additional applicants and repeat steps 2 through 6 above.
- Extra Duty assignments and positions include paid or unpaid duties beyond the instructional day and/or 185-day contract. When only persons currently working at our school will be considered, the Principal will make the assignment following our policy on assignment of staff time. When persons currently not working at our school will be considered, this policy on consultation will be followed by the Principal, the Council, and the ad hoc Interview Committee appointed by the Council.

Approved: _____ Chairperson: _____

ENHANCING STUDENT ACHIEVEMENT POLICY

The Kentucky Learning Goals are the following:

- Students are able to apply basic communications and mathematics skills in situations similar to what they will experience in life.
- Students shall develop their abilities to apply core concepts and principles from science, mathematics, social studies, arts and humanities, practical living studies, and vocational studies to what they will encounter in life.
- Students shall develop their abilities to become self-sufficient individuals.
- Students shall develop their ability to become responsible members of a family, work group, or community.
- Students shall develop their ability to solve problems both in school and in a variety of situations similar to what they will encounter in life.
- Students shall develop their abilities to connect and integrate knowledge from all disciplines into their own knowledge bases.

The mission statement of Mercer County Senior High School is:

Preparing every student to successfully compete in every endeavor, at every level, and in every stage of life.

In order to accomplish Kentucky's Learning Goals and to help carry out our school's mission, Mercer County Senior High School will:

- Develop SBDM policies that contribute directly or indirectly to furthering these goals and/or accomplishing this mission thus enhancing students achievement by improving teaching and learning at our school.
- Complete an annual needs assessment including but not limited to analyzing student performance on the state assessment.
- Revise annually our school improvement plan to address identified needs. The School-Based Decision Making Council shall be responsible for adopting this plan and conducting implementation and Impact Checks to monitor the plan.

POLICY EVALUATION

This policy will be evaluated by the School Resources/Culture Committee in the fall of every new year. Recommendations (if any) for revisions will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year but no later than the January council meeting.

Approved: _____ Chairperson: _____

PLANNING POLICY

PLAN DEVELOPMENT/REVISION

In the fall of each year we will use the planning process recommended by the Kentucky Department of Education to revise our on-going Comprehensive School Improvement Plan (CSIP) by:

- Analyzing our state assessment results and conducting needs assessments.
- Identifying new and/or continuing priority needs and the causes that created the needs.
- Setting goals for removing the needs and objectives for tackling each cause.
- Selecting strategies and activities for reaching each objective and committing responsible persons, timetables, and needed funding to implement those strategies and activities.
- Selecting measures that will show strategies are being implemented and progress is being made in student performance.
- Developing a written plan using a clear, concise component format to communicate the above.
- Obtaining widespread input from our school community and then adopting the components after considering and responding to that input.

At the October meeting of the SBDM Council each year, a timetable for the steps above will be set by the council that also includes:

- Process guidelines explaining how the work will be done and how the Council will learn about it.
- Participation guidelines explaining how parents, classified staff and other interested parties representing the diversity of our community will be involved.
- Guidelines explaining how each group of participants will learn about their roles.

The Council will review the timeline, revise it if necessary, and approve it as a statement of how the school will conduct its planning. The Leadership Team will then implement the process according to the timeline, reporting to the Council at each regular meeting on their progress.

ADDRESSING ACHIEVEMENT GAPS

Starting in the fall of every year, we will revise our plan to address substantive achievement gaps, using these steps:

- Identifying substantive gaps and working with the superintendent to set targets for reducing each substantive gap. This step will be completed no later than December 31st.
- Reviewing and if necessary revise our long-term time schedule for eliminating all the substantive gaps.
- Revising or completing a new CSIP to fully support reducing any identified substantive gaps.
- Holding a public meeting to present the school draft CSIP for input and then adopt the plan no later than December 31st of each year.

IMPLEMENTATION AND IMPACT OF PLAN

To make sure our CSIP is on track and making a difference:

- The SBDM Council will set a schedule for two implementation and impact checks during the next year and will review the data for those checks during regularly scheduled meetings and identify any needed adjustments to keep the plan on track.
- These dates will be prior to required district board meetings reports during the year.
- The Council will stay informed by receiving regular reports from the Leadership Team concerning upcoming work needed to carry out the Plan during the coming month(s).

POLICY EVALUATION

This policy will be evaluated by the Leadership Team in the fall of every new school year. Recommendations (if any) for revisions will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year but no later than the January council meeting.

Approved:_____ Chairperson:_____

CURRICULUM POLICY

The Mercer County Senior High School School Based Decision Making Council shall adopt the curriculum of the Mercer County Board of Education as the curriculum that shall be implemented at the school. It is our opinion that this curriculum is aligned with state standards and is appropriate for our instructional needs. Subsequent amendments to the curriculum by the Mercer County Board of Education shall become effective immediately upon approval by the Board. This school council policy shall also be consistent with the applicable indicators from the Standards and Indicators for School Improvement.

Our school curriculum shall:

1. Help all students to master all of Kentucky's Core Content
2. Reflect the strategies adopted in our Comprehensive School Improvement Plan
3. Implement the Kentucky Program of Studies
4. Be developed by faculty members that report to the principal on their work

The principal shall oversee implementation of this policy.

Approved: _____ Chairperson: _____

Upcoming Dates

Dec. 13	SBDM 4:00
Dec. 16	Board Meeting 5:30
Dec. 17	Early Release Day 1:30
Dec. 20-22	Titan Academy
Dec. 20 - Jan. 4	Christmas Break
Jan. 10	SBDM 4:00
Jan. 13	Scholarship Shoppe
Jan. 17	MLK Day - No School
Jan. 18-21	CERT Testing window
Jan. 20	Board Meeting 5:30
Jan. 26	Club Day
Feb. 12	ACT
Feb. 14	SBDM 4:00
Feb. 17	Board Meeting 5:30
Feb. 21	President's Day - No School
Feb. 22 - Mar. 4	End Of Program Testing window
Feb. 23	Blood Drive
Mar. 8	11th Grade ACT
Mar. 17	Board Meeting 5:30
Mar. 21	SBDM 4:00
Mar. 23	Club Day
Mar. 25	Titan Singers Spring Concert 7:00
Apr. 2	ACT
Apr. 4-8	Spring Break
Apr. 18	SBDM 4:00
Apr. 20	Blood Drive
Apr. 20	Club Day
Apr. 21	Board Meeting 5:30
Apr. 23	Prom 8:00