

***Mercer County Senior High School
School Based Decision Making Council
Meeting Agenda***

March 20, 2023

4:00 pm

Members:

Spencer Tatum, Principal & Chair
Ekambaram Elumalai, Teacher Representative
Kendra Rowland, Teacher Representative
Andrew Ashford, Teacher Representative
Patrick Branam, Parent Representative
John Huffman, Parent Representative
Mike Floro, Council Secretary

Opening Business

- Welcome
- Agenda Approval
- February Minutes
- Good News Report

Behavior/PBIS Report

Academic Progress Check

Budget Report

New Business

- Scheduling update
- Graduation update
- School fees 2023-24
- College Readiness Math and Intervention Math
- Staffing allocations 2023-24
- Consultation policy 2nd reading
- Discipline and Classroom Management policy 2nd reading
- Instructional Practices policy 1st reading
- Technology Use policy 1st reading
- Upcoming dates/events

Public Comment

Set time & date for next meeting

Adjourn

Mercer County Senior High
SBDM Council
Regular Monthly Meeting
February 27, 2023 – Draft Minutes

The meeting was called to order by Mr. Tatum at 4:12 p.m. in the conference room. The following members of the council were in attendance:

Present : Spencer Tatum, Principal Andrew Ashford, Teacher Kendra Rowland, Teacher Patrick Branham, Parent Mike Floro, SBDM Secretary	Absent: Ekambaram Elumalai, Teacher John Huffman, Parent
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Agenda Approval

Motion to accept: K. Rowland, second by A. Ashford
Motion was approved by consensus.

Minutes Approval

January minutes were reviewed by the council.

Motion to accept: A. Ashford, second by P. Branham
Motion was approved by consensus.

Good News Report

- Raegan Daniels was selected as the “Superior Titan” by the faculty and was recognized at the January board meeting.
- Christina Emmanuel was selected as the “Teacher of the Month” by the student body.
- Madisynn Griffin and Tytus Weldon were selected as the Winter Homecoming Queen and King.
- Katelyn Goodlett and Norah Martin won first place in the Region 15 FCCLA STAR Event competition. They will advance to the state competition in March.
- We had a great turnout for our “Titans on Track” scheduling night for parents and students.
- Lolita Short was the guest speaker at our Black History assembly on February 17th and we had several wonderful student performances as well during the event.
- Jai Maria Piazza signed to run track at Kentucky Wesleyan.
- Lindsay Jessie signed to play basketball and track and field at Centre College.
- The Lady Titans basketball team won the 46th District championship for the 15th year in a row and will advance to the 12th Region tournament.
- Anna Drakeford, Lindsey Jessie, and Teigh Yeast were named to the 46th District All-Tournament team.
- Anna Drakeford and Teigh Yeast were named to the regular season 2nd team All-Region team.
- Timberlynn Yeast became the only Lady Titan to ever record 2000+ points and 1000 rebounds in her career.

- Timberlynn Yeast was chosen as the KABC 12th Region "Player of the Year" and will be a candidate for Miss Basketball.
- The Titans basketball team finished as 46th District runner-up and will advance to the 12th Region tournament.
- Trevor Ellis and Thaddeus Mays were named to the 46th District All-Tournament team.

Monthly Reports

Behavior:

- PBIS data and charts were presented (see SBDM packet). Data shows 671 total referrals (383 major referrals and 288 minor referrals) from the start of school through 2/23/23. 9th grade had 279 referrals, 10th grade had 239 referrals, 11th grade had 58 referrals, and 12th grade had 95 referrals.
- SBDM asked for HS administration to check with our SWIS program and see if there is an option to code "Use/Possession of Tobacco" to "Vape".

Academic:

- Juniors will take the State ACT Test on Tuesday March 7th..
- Seniors, who are not postsecondary ready will take the KYTOE test on Tuesday March 7th.
- Spring CERT testing will take place on April 11th and 12th.
- EOP testing will take place on March 20th through March 31st. We have 283 eligible tests to be given. Some students qualify to take multiple tests.

Budget:

- Section 6 - \$41,413.58
- District Activity Accounts - \$369,180.45
- Student Activity Accounts - \$36,152.74

Staffing Update

- We have 1 unfilled position:
 - - Media Specialist. Mr. Tatum reported that we have one application from a current certified teacher. This position will be interviewed for at the end of the school year. We will continue to operate for the rest of the 22-23 SY with a long term sub, Marianne Davis.

Old Business

None

New Business

- Mr. Tatum briefed council on where our guidance office stands with scheduling for the 23-24 SY. He explained that the counselors have given a google form for students to fill out digitally, as well as, turning in a hard copy of what classes they would like to take next year.
- Mr. Tatum presented the 23-24 Staffing allocation to council. It showed that we would be on a (-2) deficit for the 23-24 SY, meaning the SBDM would have to vote on eliminating two certified positions.

Policy Reviews:

Enhancing Student Achievement Policy: (2nd Reading)

- No Changes

Motion to accept: K. Rowland, seconded by A. Ashford

Staff Time Assignment Policy Review: (2nd Reading)

- No Changes

Motion to accept: K. Rowland, seconded by A. Ashford

Consultation Policy: (1st Reading)

- No Changes

Motion to accept: K. Rowland, seconded by P. Branham

Discipline and Classroom Management Policy: (1st Reading)

- None

Motion to accept: A. Ashford, seconded by K. Rowland

Instructional Practices (Policy Review)

- Add “Any resolution of issues would be resolved with the criteria of this policy” to the first sentence
- Add 1 bullet under #1
 - Staff are provided PD for best Instructional Practices

Technology Use Policy (Policy Review)

- Under Acceptable Use, add:

CRITERIA AND GUIDELINES

In order to help prepare students for life in a digital world, students will:

- be taught ethical practices, appropriate etiquette, and online safety.
- be taught to use critical evaluation of Internet sites used for research and study.
- use technology for authentic purposes.
- use real-world tools as often as possible.
- master the Kentucky Academic Standards for Technology.

ELECTRONIC DEVICES

Students will adhere to all school and district rules and policies regarding the use of any and all electronic devices at school. Specific details about using electronic devices, as well as consequences for misuse, can be found in the Parent/Student and Teacher’s Handbooks.

Upcoming dates/events:

February 27	SBDM 4:00 pm
March 7	11th Grade ACT
March 11	Sock Hop 8:00 pm
March 17	Staff Professional Day - No School
March 20	SBDM 4:00 pm
March 20-31	End of Program Testing window

March 21	Board meeting 5:30 pm
March 23	Band KMEA performance @ ECU
March 29	Club Day
April 3-7	Spring Break
April 11-12	CERT Testing
April 15	ACT
April 17	SBDM 4:00 pm
April 18	Board meeting 5:30 pm
April 19	Blood Drive
April 26	Club Day
April 29	Prom - "Masquerade on Main" 8:00 pm
May 5-11	AP Testing window
May 15	SBDM 4:00 pm
May 16	Board meeting 5:30 pm
June 10	ACT
June 12	SBDM 4:00 pm
June 20	Board meeting 5:30 pm
June 25-July 9	KHSAA Dead Period

The list was reviewed and Mr. Tatum will continue to share dates with the staff weekly.

Public Comments

None

The next regular monthly meeting will be March 20th at 4:00 p.m in the MCSHS conference room. The SBDM council was adjourned at 5:22 p.m. The motion was made by A. Ashford and seconded by K. Rowland. Motion was approved by consensus.

Submitted by Mike Floro, recording secretary

Good News Report – March 20, 2023

- Alena Trent was selected as the “Superior Titan” by the faculty and will be recognized at the March board meeting.
- Emily Curtsinger won the Kentucky Flute Society’s High School solo competition.
- National Honor Society and Beta club members celebrated “Read Across America Week” by hosting students from MCES for some amazing learning opportunities.
- Sadie Peavler won the Harrodsburg Rotary Club Speech contest for the second year in a row and will advance to the Regional competition.
- The Lady Titans basketball team won the 12th Region championship to advance to the KHSAA State tournament where they lost in the first round to GRC. .
- Anna Drakeford, Lindsey Jessie, Sara Dunn and Teigh Yeast were named to the 12th Region All-Tournament team.
- Trevor Ellis was named to the Boys Basketball 12th Region All-Tournament team.
- Taylor Wright signed to play soccer at Georgetown College.
- Mercer Archery boys team won the KHSAA regional tournament and the girls team finished third.
- Troy Diaz-Ward was the Archery boys regional champion with a score of 296/300.
- Tyler Middleton placed 3rd on the boys side with a score of 291/300.
- Kelsey Dennis placed 3rd on the girls side with a score of 289/200 and will also advance to state.
- Baseball, Softball, boys and girls tennis and boys and girls track began their spring sports season the week of March 13th.



Mercer County Senior High School

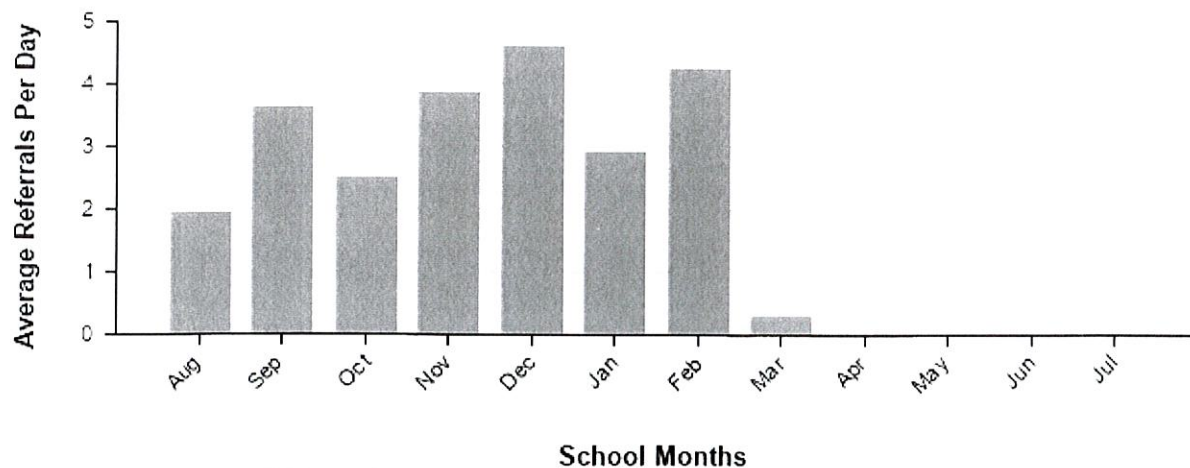
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School Summary
2022-23

Outcome: Major

Average Referrals Per Day Per Month

Major, 2022-23

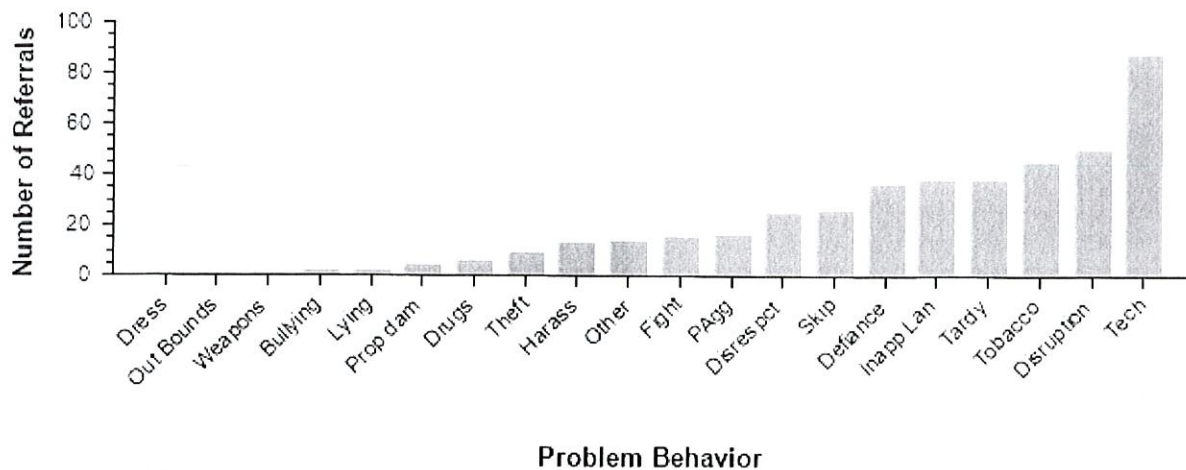


Data Table

Year	Month	Days Count	Referral Count	ODR/School Day
2022	August	16	31	1.94
2022	September	21	76	3.62
2022	October	21	52	2.48
2022	November	19	73	3.84
2022	December	12	55	4.58
2023	January	19	55	2.89
2023	February	19	80	4.21
2023	March	23	7	0.30
2023	April	15	0	0.00
2023	May	15	0	0.00
2023	June	0	0	0.00
2023	July	0	0	0.00
Totals:		180	429	1.99

Referrals by Problem Behavior

Major, Aug 1, 2022 - Jul 31, 2023



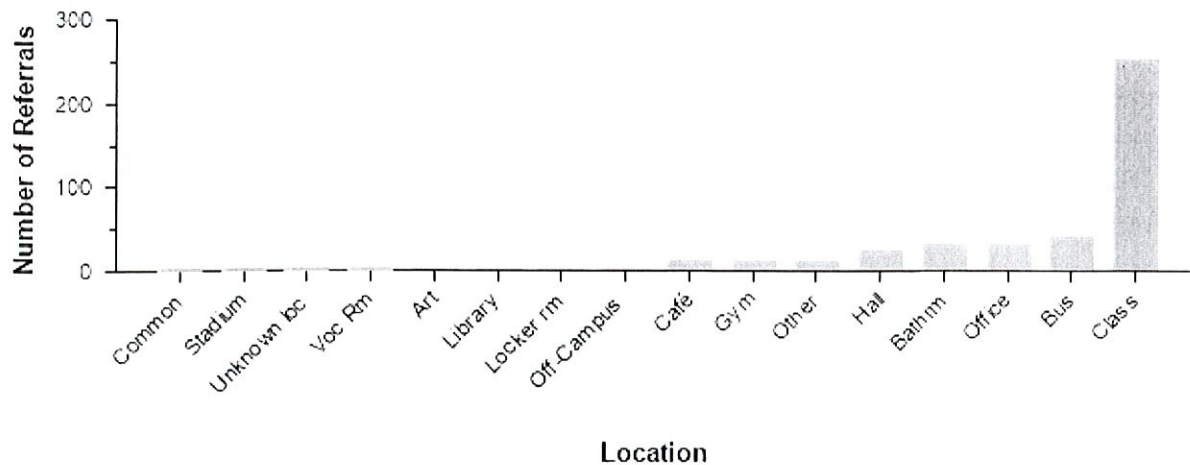
Problem Behavior

Data Table

Problem Behavior	Frequency	Proportion	Additional Frequency
Dress Code Violation	1	0.23%	0
Inappropriate Location/Out of Bounds Area	1	0.23%	0
Use/Possession of Weapons	1	0.23%	0
Bullying	2	0.47%	0
Lying/Cheating	2	0.47%	0
Property Damage/Vandalism	4	0.93%	0
Use/Possession of Drugs	6	1.40%	0
Forgery/Theft/Plagiarism	9	2.10%	0
Harassment	13	3.03%	0
Other Behavior	14	3.26%	0
Fighting	15	3.50%	0
Physical Aggression	16	3.73%	0
Disrespect	25	5.83%	0
Skip class	26	6.06%	0
Defiance/Insubordination/Non-Compliance	36	8.39%	0
Abusive Language/Inappropriate Language/Profanity	38	8.86%	0
Tardy	38	8.86%	0
Use/Possession of Tobacco	45	10.49%	0
Disruption	50	11.66%	0
Technology Violation	87	20.28%	0
Totals:	429	100%	0

Referrals by Location

Major, Aug 1, 2022 - Jul 31, 2023

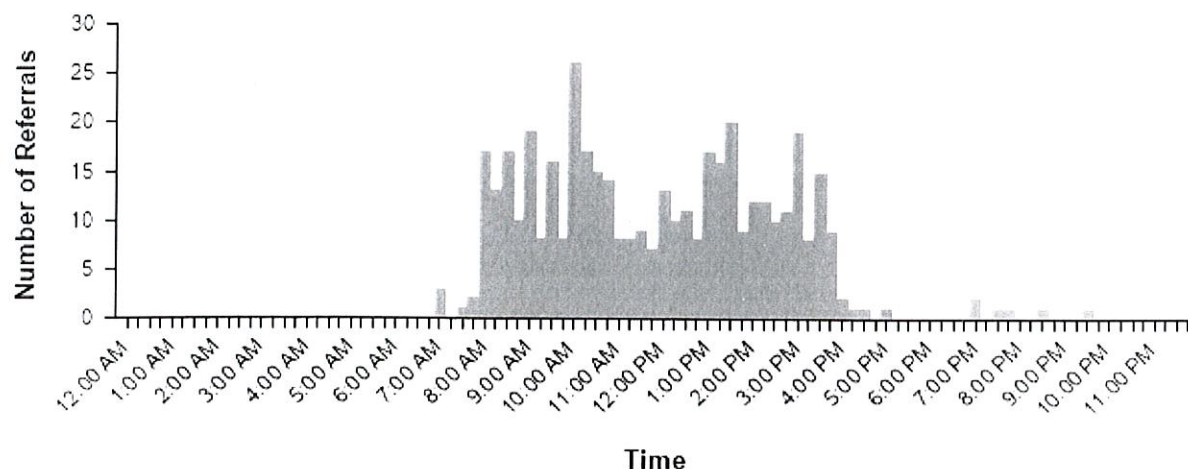


Data Table

Location	Frequency	Proportion
Commons/Common Area	1	0.23%
Stadium	1	0.23%
Unknown Location	1	0.23%
Vocational Room	1	0.23%
Art Room	2	0.47%
Library	2	0.47%
Locker Room	2	0.47%
Off-Campus	3	0.70%
Cafeteria	12	2.80%
Gym	12	2.80%
Other Location	12	2.80%
Hallway/Breezeway	24	5.59%
Bathroom/Restroom	32	7.46%
Office	32	7.46%
Bus	41	9.56%
Classroom	251	58.51%
Totals:	429	100%

Referrals by Time

Major, Aug 1, 2022 - Jul 31, 2023



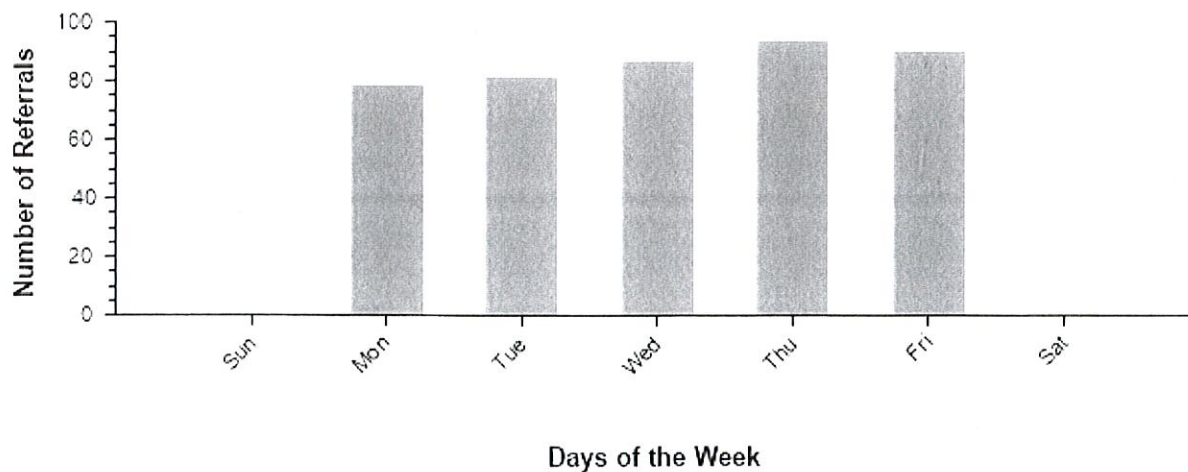
Data Table

Time	Frequency	Proportion
12:00 AM	0	0.00%
12:15 AM	0	0.00%
12:30 AM	0	0.00%
12:45 AM	0	0.00%
1:00 AM	0	0.00%
1:15 AM	0	0.00%
1:30 AM	0	0.00%
1:45 AM	0	0.00%
2:00 AM	0	0.00%
2:15 AM	0	0.00%
2:30 AM	0	0.00%
2:45 AM	0	0.00%
3:00 AM	0	0.00%
3:15 AM	0	0.00%
3:30 AM	0	0.00%
3:45 AM	0	0.00%
4:00 AM	0	0.00%
4:15 AM	0	0.00%
4:30 AM	0	0.00%
4:45 AM	0	0.00%
5:00 AM	0	0.00%
5:15 AM	0	0.00%
5:30 AM	0	0.00%
5:45 AM	0	0.00%
6:00 AM	0	0.00%
6:15 AM	0	0.00%
6:30 AM	0	0.00%
6:45 AM	0	0.00%
7:00 AM	3	0.70%
7:15 AM	0	0.00%
7:30 AM	1	0.23%
7:45 AM	2	0.47%
8:00 AM	17	3.96%
8:15 AM	13	3.03%
8:30 AM	17	3.96%
Totals:	429	100%

2120204882	4	1.57%
2120432349	4	1.57%
2120949121	4	1.57%
2120125284	4	1.57%
2120372776	4	1.57%
2120051418	4	1.57%
2120204969	5	1.96%
2120360462	5	1.96%
2120204578	5	1.96%
2120110611	5	1.96%
2120253597	5	1.96%
2120285537	5	1.96%
2120096593	5	1.96%
2120412440	5	1.96%
1962386064	6	2.35%
2120379121	6	2.35%
2120127423	6	2.35%
2120016572	7	2.75%
2120357784	7	2.75%
1962290647	7	2.75%
2120259091	7	2.75%
2120129724	7	2.75%
2120477833	7	2.75%
2120125063	8	3.14%
2120168105	8	3.14%
2120803995	9	3.53%
2120053669	10	3.92%
2120189957	10	3.92%
Totals:	255	100%

Referrals by Day Of Week

Major, Aug 1, 2022 - Jul 31, 2023



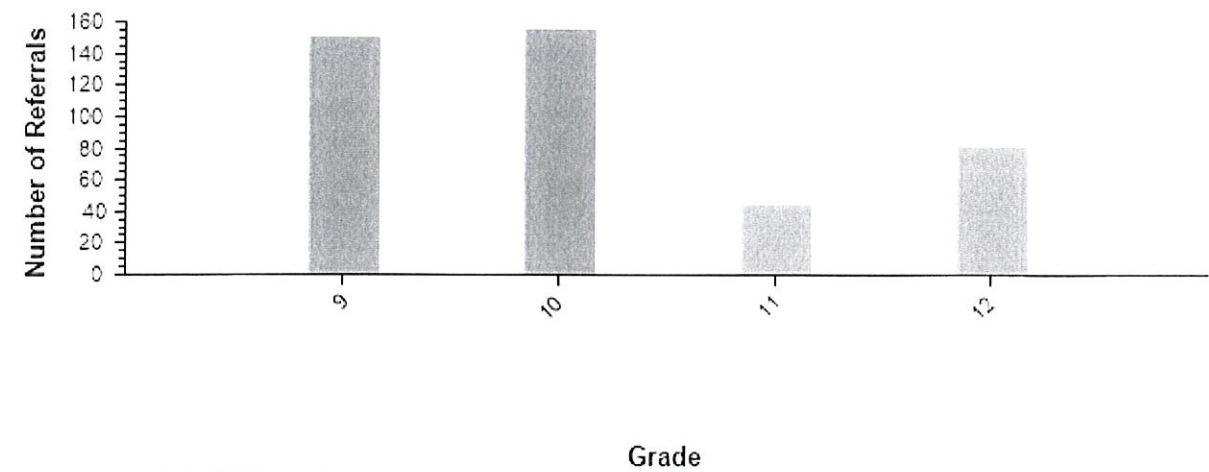
Data Table

Day	Frequency	Proportion
Sunday	0	0.00%
Monday	78	18.18%
Tuesday	81	18.88%
Wednesday	86	20.05%
Totals:	429	100%

Thursday	93	21.68%
Friday	90	20.98%
Saturday	1	0.23%
Totals:	429	100%

Referrals by Grade

Major, Aug 1, 2022 - Jul 31, 2023



Data Table

Grade	Frequency	Proportion
Pre K-A	0	0.00%
Pre K-B	0	0.00%
Pre K	0	0.00%
K	0	0.00%
1	0	0.00%
2	0	0.00%
3	0	0.00%
4	0	0.00%
5	0	0.00%
6	0	0.00%
7	0	0.00%
8	0	0.00%
9	150	34.97%
10	155	36.13%
11	43	10.02%
12	81	18.88%
Post 12	0	0.00%
Totals:	429	100%

Section 6 Accounts	2022-23 Budget	Balance as of March 13, 2023
Other Certified	250	-140.00
Certified Substitute Salary	400	-925
Employer Medicare Contribution	25	0.58
KTRS Employer Contribution	25	-26.45
KSBA Unemployment Insurance	15	7.1
Registration Fees	9,000	6,803.38
Other Professional Services	500	7.05
Copier Rental	15,000	0.00
Postage & PO Box Rental	3,500	797.42
Telephone	1,750	190
Travel	2,244	-696
General Supplies	40,000.00	4,808.63
General Supplies (Library)	2500	394.76
Food Non Instructional Non Food Service	100	-59.02
Library Books (Library)	2,000	1,205.76
Periodicals (Library)	1,000	712.32
Supplementary Books/Study Guides	100	72.02
Textbooks	500	500.00
Audiovisual Materials (Library)	1,250	1,205.05
Reference Materials	250	250
Computer Related Supplies	7,500	4,511
Health Supplies	1,000	648.1
Equipment Supplies	500	500
Other Supplies & Materials	4000	25
Tech Related Hardware	500	500.00
Tech Software	500	500.00
Dues & Fees	2,000	229.96
Instructional Field Trips		-432
Other Miscellaneous	17,509	8,731
Food Instructional Non Food Service		-471.04
General Supplies (School supplies)	24,179	8,797.38
General Supplies (Custodial)	20,000	899.83
TOTAL	158,603.56	39,547.14

<i>District Activity Accounts @ Central Office</i>	<i>Balance as of March 13, 2023</i>
Blood Center Scholarship	275.00
Destitute Senior	312.36
Class of 2023	8,124.32
Driver's Education	11,700.00
General Fund	24,355.47
Ag Shop	8,040.51
AP Exam	3,193.74
Art	260.15
Band	2,788.36
Chorus	268.66
Drama	12,062.30
English	7.65
Class of 2024	5050
Foods	0
Foreign Language	579.21
Horticulture	58,812.54
Library Book Fair	672.52
Class of 2025	3,189.91
Yearbook	5,788.85
Pictures	699.70
Senior Trip	55.93
Special Education	252.42
Summer School	11,287.80
Technology	1911.89
Class of 2026	3,623.19
Textbooks	9,730.01
College Tech Educational	1,153.83
Staff Fund	568.22
Col. Chinn Scholarship	500.00
Alvis Johnson Scholarship	2,190.00
School Store	140.35
General Athletics	77,752.57
Archery	2,641.80
Baseball	303.89
Boys Basketball	409.88
Girls Basketball	1,791.64
Cheerleading	2,190.13
Cross Country	1,066.13
Dance	1,918.88
Football	0.00
Football Bowl Game	27,912.45
Football Capital	0.00
Football Supplemental	10,188.21
Golf	3,368.20
Boys Soccer	511.28
Girls Soccer	5,724.66
Softball	2,540.74
Boys Tennis	2,827.93
Girls Tennis	3,515.85
Track	1,920.02
Volleyball	-70.59
Bass Fishing	3,819.80
Heart of the Bluegrass	13,643.28
Athletics Supplemental	2,968.78
Gate Receipts	62,707.29
Athletic Training	389.48
TOTAL	407,007.19

Student Activity Accounts @ Central Office**Balance as of March 13, 2023**

Thirst Club	24
KYA/KUNA	-1851.51
Fellowship of Christian Athletes	852.26
Republican Club	111
Unity Club	206.01
FCCLA	2,829.40
Engineering Club	674
Educator Rising	76.81
National Honor Society	830.83
Spanish Club	1,046.04
Student Council	1201.05
Key Club	65.71
Film Club	121.31
Envirothon Team	75.03
Book Club	471.37
Beta Scholarship	170
Academic Team	371.7
Band	1,253.92
Project Graduation	100.00
DECA Club	113.08
Board Game Club	328.46
Field Trips	91.28
Beta Club	1,158.87
FFA	23,581.43
School Store	202
Student Vending	674.08
Pep Club	841.5
Weightlifting	1334.79
Chess Club	676.55
TOTAL	37,630.97

Mercer Senior High School	
Student Fee	\$15.00
Lost Library Books	\$20.00 per book
Overdue Library Books	\$0.10 per item per day
Lost/Damaged Textbooks	Fee based on replacement cost
Lost Novels	\$10.00 per novel
Field Trips	Cost based on actual trip cost
Student Parking Permit	\$25.00 per year
Lost/Damaged Chromebooks	According to fee schedule approved by BOE
Chromebook Broken Screen	According to fee schedule approved by BOE
Chromebook Lost Power Cord	According to fee schedule approved by BOE
Drama/Play Ticket Price	\$10.00 Adult/ \$5.00 Student
Summer School/Credit Recovery (additional assistance may be available)	\$50.00 per credit outside of the school day; \$25.00 for students on Free/Reduced Lunch
Sports participation Fee (per sport with max of \$100 per student and/or family)	\$50.00
Freshman/JV/Varsity Game Admission (Adult)	\$6.00 + fees
Sport Specific Adult Pass	Based on number of home events per sport
Season Tailgate Pass	\$40.00
One Time Tailgate Pass	\$10.00
NSF check recovery fee	\$50.00

College Readiness Math:

This course is designed for senior students who have completed courses containing all the required high school Kentucky Academic Standards for Mathematics, but have not met the state college benchmarks in math. If students have not completed courses containing all the required Kentucky Academic Standards for Mathematics, a Mathematics Concepts course should attend to the remaining standards students still need. Topics include probability and statistics, extension of algebra and geometry concepts beyond what was addressed in the student's foundational courses, and discrete mathematics. Students will expand upon foundational knowledge covered in previous math courses and look at more in-depth applications and rigorous analysis of concepts.

Students will be able to demonstrate their improved skills via the KYOTE math placement test.

PREREQUISITES: Qualifying ACT score in Math

Intervention Math:

This course is for students who do not meet the state ACT or KYOTE benchmark in Math after taking College Readiness Math I and need additional time and support. Students will be given the opportunity to enrich their skills in math to possibly transition from high school to College Algebra without need for remedial courses.

PREREQUISITES: Qualifying ACT score in Math

Mercer County Schools Preliminary SBDM Allocations 2023-24

MERCER SENIOR HIGH	Grades 9-12	Proj ADM 2023-24	Act ADM 2023-24	Cap Size	Allocation	Current Staffing	Allocation vs. Current Staffing
Cap Size Staffing							
	Grade 9	211		31	6.81		
	Grade 10	212		31	6.84		
	Grade 11	179		31	5.77		
	Grade 12	164		31	5.29		
	TOTAL	766		-	24.71		
Supplemental Allocation	Grade 9-12 Membership/51 Principal				15.02 1.00		
TOTAL CERTIFIED					41	45	-4
Classified Allocation							
Custodial	1 for 20,000 sq ft			121,850	6.1	6.36	0
Management Support	(.076XCS)+(.001XSE)		CS = Certified Staff; SE = Student Enrollment		4	4	0
TOTAL CLASSIFIED					10.1	10.36	0
Section 6 Allocation	<i>Percentage based off ADA at 2/14/23</i>		Per Pupil	Allocations			
		725.28	\$139.33	\$101,053			
Section 7 Restricted Funds:							
Custodial Supplies		725.28	\$16.00	\$11,604			
Student School Supplies		725.28	\$25.00	\$18,132			
TOTAL SBDM Allocation				\$130,790		2022-23 Funding \$131,994	Difference (\$1,204)

SBDM meeting points - 3/21/2023

The staffing allocation given to MCSHS by the board of education, based on our projected enrollment for the 2023-24 school year, is 40 certified staff plus 1 principal for a total of 41 certified positions. These certified staff numbers do not include Special Education positions, since they are allocated through additional funding. This is down from the current staffing of 45 for the 2022-23 school year. 2 of the current staffing positions are being transitioned to Mercer Central/Day Treatment since they currently service approximately 50-60 MCSHS students. MCSHS will have to eliminate 2 staffing positions to meet the allocation provided by the board of education.

Based on our projected enrollment for the 2023-24 school year of 776 students (211 - 9th graders, 212 - 10th graders, 179 - 11th graders, 164 - 12th graders) and the google forms that were submitted by our students to request the courses that they want to take for the 2023-24 school year, the following are the recommendations as to how many sections/courses that will be needed at MCSHS.

English Department

- 24 year long courses
- 12 semester long courses
- 30 class periods = 6 English teachers

Math Department

- 29 year long courses
- 2 semester long courses
- 5 semester long courses taught by CTE teachers due to approved pathways
- 30 class periods = 6 Math teachers

Science Department

- 28 year long courses
- 2 semester long courses
- 29 class periods = 6 Science teachers

Social Studies Department

- 23 year long courses
- 4 semester long courses
- 1 year long course taught at CU-Harrodsburg campus by CU instructors
- 25 class periods = 5 Social Studies teachers

Agri-Science Department

- 20 semester long courses
- 10 class periods = 2 Agri-Science teachers

Health/PE Department

- 18 semester long courses
- 9 class periods = 2 Health/PE teachers

Business Department

- 10 semester long courses
- 10 class periods = 1 Business teacher

Family & Consumer Science Department

- 20 semester long courses
- 10 class periods = 2 FCS teachers

Art/Music Department

- 2 year long courses
- 16 semester long courses
- 10 class periods = 2 Art/Music teachers

Foreign Language Department

- 20 semester long courses
- 10 class periods = 2 Foreign language teachers

Additional Certified Staff

- 1 Media Specialist
- 2 Counselors
- 3 Assistant Principals

The recommendation would be to eliminate 1 English position and 1 Social Studies position to get us to the 40 certified positions and 1 Principal for a total of 41 certified staff positions.

Classes	Number	# of sections
English I	150 + failures	6 year long
Honors English I	56	2 year long
English II	150 + failures	7 year long
Honors English II	64	2 year long
English III	67 + failures	3 year long
English IV	44 + failures	4 semester long
ENG 101/102	54	2 year long
AP Language	42	2 year long
Gothic Literature	30	1 semester long
Art of Persuasion	23	1 semester long
Young Adult Literature	21	1 semester long
Creative Writing	40	2 semester long
Literature to Film Adaptations	30	1 semester long
World Cultures		2 semester long
Algebra I	169 + failures	7 year long
Geometry	147 + failures	7 year long
Honors Geometry	40	2 year long
Algebra II	120 + failures	5 year long
Honors Algebra II	47	2 year long
Algebra III	40	2 year long
MTH 111 (full year)	11	1 year long
MTH 111/112	32	1 year long
MTH 123	18	1 year long

Technical Math	26	1 year long
College Readiness Math		1 semester long
Intervention Math		1 semester long
Money Skills	60	3 semester long
Personal Finance	38	2 semester long
Integrated Science	156 + failures	7 year long
Honors integrated Science	53	2 year long
Biology	146 + failures	5 year long
Honors Biology	68	3 year long
Physical Science	92 + failures	4 year long
Chemistry	89 + failures	4 year long
BIO 110	2	0
BIO 103/AP Environmental Science	2	0
BIO 100/111	24	1 year long 1 year long (If you combine BIO 307 and Human Anatomy)
BIO 307	3	1 year long (If you combine BIO 307 and Human Anatomy)
Human Anatomy	8	
AP Chemistry	9	1 year long
Forensics		2 semester long

Survey of Social Studies	151 + failures	7 year long
Honors Survey Social Studies	58	2 year long
World Civilization	151 + failures	6 year long
AP World History	63	2 year long
US History	130 + failures	5 year long
AP US History	26	1 year long
HST 110/120 (CU Harrodsburg)	24	1 year long
HST 102/103 (online through ECU)	5	Offered in Library
AP Government	2	0
Psychology		2 semester long
Law & Justice		1 semester long
History vs. Hollywood		1 semester long

CONSULTATION POLICY

For each vacancy that occurs at our school, the Council will appoint an ad hoc Interview Committee of no more than five people. The Interview Committee membership will include the Principal, at least one parent and at least one certified staff member who will work directly with the person to be hired. No more than three Council Members (including the Principal) may serve on any Interview Committee. The following process will then be followed:

- Within two weeks of their appointment, the Interview Committee will meet in OPEN SESSION(S) to:
 - 1) Develop a set of criteria for a strong candidate. These criteria shall not discriminate based on race, ethnicity, gender, marriage or family status, religion, political affiliation, disability, or age.
 - 2) Use the criteria they have developed to write standard interview questions that fit those criteria. These questions will be asked of all candidates.
 - 3) Decide on methods to use to gather information about the candidates. The methods will include (but not be limited to) some or all of the following: reviewing applications and resumes, in-person interviews, references, written interviews, portfolios, and performance events (written responses to a hypothetical work related challenge).
- As soon as possible after reviewing a list of applicants and finishing the procedures in number 1 above, the Interview Committee will meet in CLOSED SESSION (S) to:
 - 1) Review all applications and written references and select applicants to interview
 - 2) Determine if information in the written application or resumes point to any specialized questions that should be asked of a particular applicant and to develop those questions if they are necessary.
- Within a week of the Interview Committee's selection of candidates to interview, the Principal (or designee) will schedule an interview with each selected applicant at a time when all Interview Committee members can attend and call special meetings of the Interview Committee for each of those interview times.
- Each interview will occur in a CLOSED SESSION of the Interview Committee in which they will:
 - 1) Ask all the standardized questions in the same order of each candidate.
 - 2) Ask any specialized question after that.
 - 3) Ask any follow-up questions after that.
- Within a week after all interviews are complete, the Interview Committee will meet in CLOSED SESSION to discuss how well each applicant meets the criteria, offer comments on the contributions each could make, and provide any additional input requested by the Principal. The Principal will then have consultation with the Council regarding the interviews. This consultation process could be in-person or through a conference call if not all members are available to be present for an in-person meeting. After considering the Interview Committee's comments and consultation with the Council, the Principal will select the person he/she believes will contribute most to the success of the school's students and notify the superintendent and Council of his/her choice. The superintendent will complete the hiring process.
- If necessary, the Principal may review additional applicants and repeat steps 2 through 6 above.

Approved: _____ Chairperson: _____

DISCIPLINE AND CLASSROOM MANAGEMENT POLICY

Our school follows the Mercer County School District Code of Conduct.

In August, the principal (or principal designee) will:

- Provide each student with a copy of the Code of Conduct.
- Require each student to return a signed acceptance from his/her parent showing that the parents have seen and reviewed the Code.
- Follow-up as needed with any family whose student has not returned the signed acceptance, or assign other staff members to do so.

As students transfer to our school during the year, the principal (or principal designee) will follow the steps above for those students.

The faculty and principal shall implement the local school district code of acceptable student behavior and discipline. Copies of the local district code shall be distributed to all staff prior to the beginning of each school year and to all parents upon enrollment of their child each year using the student handbook. The school council shall automatically adopt any subsequent amendments to the code by the local board of education. This school council policy shall also be consistent with the School Safety Plan and the applicable indicator from the Standards and Indicators for School Improvement.

The school shall consider discipline and classroom management as a means of causing acceptable behavior or as a means of changing unacceptable behavior. The school council shall approve only those discipline and classroom management provisions that are consistent with this philosophy. The students will adhere to the standards set forth in the MCSHS student handbook, which will include addressing bullying/harassment that aligns with district policies. The district code of conduct/school handbook will address student, parent, teacher, counselor, and principal responsibilities regarding discipline and school safety.

Every teacher will:

- Establish specific standards of conduct for his/her own classroom and post them in their room.
- Teach the MCSH expectations to all students and go over them again after all extended breaks.
- Teach those standards to students during their first two weeks in that room.
- Explain the standards to students who join the class after the first two weeks are over.

Our school will maintain an up-to-date school safety plan under the guidance of the District Safe Schools Coordinator and MCSHS administration. This plan will address issues identified by our stakeholders and issues required by law.

Our Council will review the implementation and impact status of the school handbook/code of conduct twice a year, on a schedule established at the first Council meeting each year. Each check will include:

- Reviewing overall trends in student disciplinary referrals and consequences.
- Reviewing trends disaggregated by gender, race, disability and participation in free and reduced price lunch.
- Reviewing the status of each activity that should be started or completed by this time.
- Identifying any adjustments needed in the plan to ensure full progress toward the school's goal.

We will review our safety plan during the school year.

Approved: _____ Chairperson: _____

INSTRUCTIONAL PRACTICES POLICY

Instructional practices used in the classroom will be based on quality research and evidence. Any resolution of issues would be resolved with the criteria of this policy.

The three characteristics guide the following work:

- council, administration, and department planning of specific expectations
- teacher/staff planning and implementation of instructional practices
- discussions of issues regarding instructional practices

1. Positive Learning Culture

- an environment of respect and rapport; teacher-student and student-student
- belief in the ability of every student to learn and achieve
- dedication to the learning opportunities and support needed for each student to learn
- staff are provided with continuing education (professional development) opportunities to facilitate best instructional practices

2. Understanding of the Science of Learning

- recognition and response to individual needs, interests, and cultural heritage
- activities, lessons, and assessments are congruent with the Kentucky Academic Standards
- student understanding of the expectations for learning
- students are actively and intellectually engaged in learning
- teachers and students use questioning and discussion techniques
- monitoring of student learning with formative assessment and self-assessment
- feedback provided to students along with multiple opportunities to learn

3. Communication with Families

- information about the instructional program and ways to be engaged
- information about the child's strengths and areas for growth

TECHNOLOGY USE POLICY

TECHNOLOGY USE NEEDS ASSESSMENT

Our improvement planning process will include:

- an analysis of our state assessment data and other school data as necessary to discover the extent to which our students are meeting state standards.
- systematic work to discover and correct the causes of barriers to high performance by all students and the movement of students toward our goals.
- a complete and clear data-based improvement plan that sets goals and addresses causes to help move our students closer to state standards according to the timetable established by the Kentucky Board of Education.
- ongoing monitoring and evaluation of the implementation and impact of our improvement plan.

We will implement this process, including a review of technology use and barriers to use, through our needs assessments and our implementation and impact checks.

CRITERIA AND GUIDELINES

In order to help prepare students for life in a digital world, students will:

- be taught ethical practices, appropriate etiquette, and online safety.
- be taught to use critical evaluation of Internet sites used for research and study.
- use technology for authentic purposes.
- use real-world tools as often as possible.
- master the Kentucky Academic Standards for Technology.

ELECTRONIC DEVICES

Students will adhere to all school and district rules and policies regarding the use of any and all electronic devices at school. Specific details about using electronic devices, as well as consequences for misuse, can be found in the Parent/Student and Teacher's Handbooks.

ACCEPTABLE USE

When students enter grades 9 through 12 for the first time in high school, they will be required to sign and date the Mercer County School District Acceptable Use Policy (Appendix A) in order to have access to school computers. This policy is Attachment D and considered part of this Technology Use Policy approved by the council. This document will be reviewed annually with students at the start of each year during orientation and handbook review.

POLICY EVALUATION

This policy as well as the student Acceptable Use Policy will be evaluated by the Leadership Team in the fall of every new school year. Recommendations (if any) for revisions of either this policy and/or the Acceptable Use Policy will be presented in writing to the council for consideration and adoption. Recommendations should be made as soon as possible in the school year but no later than the January council meeting.

Approved: _____ Chairperson: _____

Upcoming Dates

March 20	SBDM 4:00 pm
March 20-31	End of Program Testing window
March 21	Board meeting 5:30 pm
March 23	Band KMEA performance @ ECU
March 29	Club Day
April 3-7	Spring Break
April 11-12	CERT Testing
April 15	ACT
April 17	SBDM 4:00 pm
April 18	Board meeting 5:30 pm
April 19	Blood Drive
April 21	Drama - "Grease" 7:00 pm
April 22	Drama - "Grease" 2:00 pm, 7:00 pm
April 23	Drama - "Grease" 2:00 pm
April 26	Club Day
April 29	Prom - "Masquerade on Main" 8:00 pm
May 5-11	AP Testing window
May 8-12	KSA Testing window
May 8-12	Staff Appreciation week
May 15	SBDM 4:00 pm
May 16	Board meeting 5:30 pm
May 17	Senior Trip - Kings Island
May 21	Baccalaureate - Carpenter's Christian Church 3:00 pm
May 24	Last day of school
May 27	Graduation - MCSHS Gymnasium 2:00 pm
May 27	Project Graduation - Malibu Jack's (Lexington)
June 10	ACT
June 12	SBDM 4:00 pm
June 20	Board meeting 5:30 pm
June 25-July 9	KHSAA Dead Period